

Financial Aid Office

1032 West Sheridan Road
Sullivan Center Room 190
Chicago, Illinois 60660
Phone: 773.508.7704

Scan completed form and upload to <https://forms.luc.edu/faoupload>



Preparing people to lead extraordinary lives

2024–2025 Outside Scholarship Notification

Student Name _____ Loyola ID # _____

Print Name _____ 11-digit number begins with 0000

If you are receiving a scholarship from an outside organization, please complete this form. If the check is given to you, please submit the check along with this form to the Financial Aid Office. Be sure to endorse the check if it is made payable to you and Loyola University Chicago. Make copies as needed and use one sheet per scholarship check. Please keep a copy of this form and a copy of the check for your records. If the donating agency is sending the check directly to Loyola University Chicago, please have the check directed to the address below. **Also, it is appropriate and highly recommended that you send a Thank you note to the providing donor/agency.**

Permanent Address _____

City _____ State _____ Zip _____

Email address _____ Permanent phone # _____

Scholarship Donor /Agency _____

Donor/Agency contact person _____

Donor/Agency phone # _____

The check is enclosed The check will be mailed separately

Amount on check \$ _____ Check # _____

Is this scholarship restricted to tuition only? (Circle one) YES NO

Please check the appropriate space.

_____ Disburse the entire amount to my Fall 2024 semester.

_____ Disburse the entire amount to my Spring 2025 semester.

_____ Divide the amount equally between the Fall 2024 and Spring 2025 semesters.

If you do not know if your scholarship is for a specific term, the **entire amount** will be applied to the current semester so long as it does not exceed the term Cost of Attendance (COA) budget.

Mail form and check to:
Rosana Wilson, Assistant Director
Loyola University Chicago
Sullivan Center, Suite 190
1032 W. Sheridan Rd.
Chicago, IL 60660

Student Signature* _____

Date _____

*Typed and digital signatures are not acceptable

OR 2025

Last updated 12/18/2022